

2019

## A-018 Louisiana Tech University, Director of Libraries Records, 1900 - 2002

University Archives and Special Collections, Prescott Memorial Library, Louisiana Tech University

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**A-018 LOUISIANA TECH UNIVERSITY, DIRECTOR OF LIBRARIES RECORDS,  
1900-2002.**

**SCOPE AND CONTENT**

Records, files, related items from office of Director of Louisiana Tech library; includes accession books, 1900-1961, correspondence, subject files, reports, financial and budgetary information, blueprints and architectural drawings of the library. 40 boxes.

<b>BOX</b>	<b>FOLDER</b>	<b>DESCRIPTION</b>
001		Accession Books- Library: -condensed years 1944-June 4, 1958 -June 5, 1958-January 4, 1977 -January 4, 1977- August 17, 1981(microfilm) -October 27, 1981-November 28, 1989 -December 7, 1989-October 27, 1992 -October 27, 1992-September 23, 1994
002		Accession Books: Volumes 1,2,3
003		Accession Books: Volumes 4,5,6
004		Accession Books: Volumes 7,8,9
005		Accession Books: Volumes 10,11,12
006		Accession Books: Volumes 13,14,15
007		Accession Books: Volumes 16,17,18
008		Accession Books: Volumes 19, 20
009	001	Correspondence, 1938-1939
	002	Budgets and reports, 1938-1939
	003	Periodicals, 1939
	004	Correspondence, 1939
	005	Periodicals, 1939
	006	Budget and reports, 1939-1940
	007	Reports, 1939-1940
	008	Periodicals, 1940
	009	Periodicals, Faxon, 1940-1941
	010	Correspondence sent, July 1940-1941

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 012 Alien Property Custodian, n.d.  
 013 Applications, 1940-1942  
 014 Correspondence, 1940  
 015 Reports, 1939-1941  
 016 Reports, 1940-1941  
 017 "Stacks", 1941  
 018 Carnegie Fund, Correspondence, 1940-1942  
 019 Reports, 1942-1943  
 020 Correspondence sent, July 1942-July 1943  
 021-022 Correspondence received, July 1942-July 1943  
 023 Correspondence sent, July 1941-July 1942  
 024 Correspondence received, July 1941-July 1942  
 025 Reports, 1941-1942  
 026 Budgets, 1941-1942  
 027 Periodicals, Faxon, 1941-1943  
 028 College and Reference Section, 1942-1946  
 029-030 Correspondence sent, July 1943-1944  
 031-032 Correspondence received, July 1943-1944  
 033-034 Correspondence sent, July 1944-June 1945  
 035 Correspondence received, July 1944-June 1945  
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 037 Routines-n.d.  
 038 Correspondence sent, July 1945-June 1946  
 039 Correspondence received, July 1945-June 1946  
 040-041 Library Science--Use of the Library, 1945-1946  
 042 Subscription Books Committee, 1946-1947  
 043 Exchanges, 1946-1947  
 044-045 Correspondence sent, July 1946-1947  
 046 Correspondence received, July 1946-1947  
 047 Periodicals List, connections copy, 1947  
 048 Subscription Books Committee, 1947-1948  
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 051-052 Correspondence received, July 1947-June 1948  
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010 001 Employment correspondence, 1948  
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 006-007 Correspondence sent, 1948-1949  
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 010 Subscription Books, 1948-1949  
 011 Subscription Books Bulletin, 1948-1949  
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013 Purchases, 1948-1949  
014 Louisiana Library Association (LLA), Federal  
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015 Correspondence, 1948-1950  
016-117 LLA, 1948-1950  
018-019 Correspondence sent, 1949-1950  
020 Correspondence received, 1949-1950

011 001 Correspondence received, 1949-1950  
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003 American Library Association (ALA), 1950  
004 Library course, 1950  
005 Correspondence, 1950-1951  
006 Correspondence received, 1950-1951  
007 Correspondence sent, 1950-1951  
008 Subscription Books, 1950-1951  
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010-011 Reports, 1950-1951  
012 LLA, Legislation Committee, 1951  
013-014 Correspondence sent, 1951-1952  
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013 001 Board of Registration, 1958  
 002 Louisiana Librarians Conference, 1958  
 003-004 National Library Week, 1958  
 005-006 Reports and budgets, 1958-1959  
 007-009 Louisiana College Conference, 1958-1959  
 010 Correspondence received, 1958-1959  
 011-012 Correspondence sent, 1958-1959  
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 015 Thesis Binding, 1959-1960  
 016 Correspondence received, 1959-1960  
 017 Correspondence sent, 1959-1960

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 012 Photocopy material & microcard, 1955-1957  
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 017 Civil Service, 1955-1960  
 018 Circulation, 1956-1958  
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027-029 SWLA Book Award, 1959-1961  
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 031 Correspondence to Dean Orr, 1960  
 032 Schaaf Collection, Forestry, 1960  
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 034-035 Staff Manual Materials, 1960  
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 037 Correspondence to Dean Orr, 1960-1961  
 038 Budgets, 1960-1961  
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015 001 Correspondence received, 1960-1961  
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 005 LLA, 1960-1961  
 006 Correspondence sent, 1961-1962  
 007 Correspondence received, 1961-1962  
 008 Budgets and reports, 1961-1962  
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 012 Correspondence received, 1962-1963  
 013 Correspondence sent, 1962-1963  
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 017 Annual report for Georgia Tech Library, 1962-1963  
 018-021 Inauguration, 1963  
 022-023 Reports and budgets, 1963-1964  
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 026 Civil Defense, c. 1964  
 027 Journalism Collection, 1964  
 028-029 Budgets and reports, 1964-1965  
 030 Annual report from Louisiana State University,  
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 031 Correspondence received, 1964-1965  
 032-033 Correspondence sent, 1964-1965  
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- 041 Correspondence sent, 1966
- 042-043 Correspondence received, 1966
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- 045 Correspondence, 1966-1967
- 046 Annual report from M.D. Anderson Memorial  
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- 047 Annual reports- Science and Technology, 1966-1967
- 048-049 Correspondence sent, 1967
- 050-052 Correspondence received, 1967
- 053 Department of Annual Reports, 1967
- 054 Building Expansion, 1967-1968
- 055 Annual Reports, 1967-1968
  
- 016 001 Louisiana Polytechnic Institute, Barksdale Center  
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- 002 Grants, 1968
- 003-004 New building, 1968
- 005 Office Arrangements- New Building ca. 1968
- 006-007 Correspondence, Jan.-June 1968
- 008-009 Correspondence received, July-Dec. 1968
- 010-011 Correspondence sent, Jan.-Dec. 1968
- 012 Student Library Advisory Committee, 1968-1969
- 013 Annual report from University of Southwestern  
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- 014 Correspondence internal, 1968-1969
- 015 Annual reports, 1968-1969
  
- 017 001-002 Annual reports, 1968-1969
- 003-005 Correspondence sent, Jan.-Dec. 1969
- 006-009 Correspondence, Jan.-June 1969
- 010-013 Correspondence, July-Dec. 1969
- 014 Trail Blazers Library System, 1969
- 015 Graduate Council, 1969
- 016-017 Annual Report, 1969-1970
- 018 Louisiana-Mississippi Microforms Network, 1969-  
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- 019 Correspondence internal, 1969-1970
- 020 Graduate Council Minutes, 1969-1970
- 021-023 Louisiana-Mississippi Microforms Network, 1969-  
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- 024 Budget Adjusting, 1948-1960
- 025 Library floor plan & records, 1953-1965
- 026-027 Southern Association Accreditation, 1960-1962

- 028 Engineering and Forestry Library Annual Reports,  
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- 029 Letter of application and appointment requests,  
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- 030 Scheerer Memorial File, 1961-1967
- 031-032 Correspondence to/from Dean Orr, 1961-1970
- 033 Correspondence, disciplinary, 1961-1970.
- 034-036 LLA, 1962-1966.
- 037-039 Correspondence, 1962-1966.
- 040 Documents collection, 1962-1971.
- 041-042 Louisiana College Conference, 1963-1969.
- 043-045 Correspondence to/from President F.J. Taylor,  
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- 018 001 Annual reports for Linus A. Sims Memorial  
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- 002 LLA, 1964-1966
- 003 Correspondence to Dean Orr, 1964-1970
- 004 LLA, 1964-1973
- 005 LLA, 1964-1974
- 006 LLA, Literary, 1964-1978
- 007 Government Documents, 1964-1983
- 008 Reports, 1965-1968
- 009 Annual Reports, Humanities and Literature, 1965-  
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- 010 Circulation reports, 1965-1970
- 011 LLA, 1966-1968
- 012 Parish Library Party Line, 1966-1968
- 013 Reader's Services, 1966-1969
- 014 ALA, 1966-1972
- 015 Barksdale Self-Center Study, 1966-1971
- 016 Annual reports- Social Sciences, 1966-1980
- 017 Various reports from other colleges, 1966-1984
- 018 Grants, 1967-1969
- 019 Correspondence to Dean Orr, 1967-1970
- 020 Correspondence, 1967-1972
- 021 Correspondence, Barksdale Self-Study, 1968-1970
- 022 Handbooks, Students and Faculty, 1968-1970
- 023 Inter Library Loan, 1969-1971
- 024 Index, 1970
- 025 Trail Blazer Library System, 1970
- 026-027 Proposal, ca. 1970



- 028 Correspondence, 1970
- 029-031 Correspondence received and sent, 1970
- 032 Correspondence received and sent, Jan-June, 1970
- 033 Archives correspondence, 1970-1971
- 034-035 Administrative Offices, Dean Orr, 1970-1971
- 036 Statistics Concerning Circulation, 1970-1971
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- 048 Catalog statistics.
  
- 019 001-005 Library Self-Study, 1971
- 006-007 Louisiana Coordinating Council, 1971
- 008-010 Archives count, Feb. 1971
- 011 Holdings, 1971
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- 013 Louisiana Tech- 75th Anniversary, 1971
- 014-015 Periodicals- Bibliographies, 1971
- 016 Engineering Index, 1971
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- 020 Correspondence, Jan. 1971-Dec. 1971
  
- 020 001 Administrative Offices, Mr. Dyson, 1971-1972
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- 006 Institutional Self-Study, 1971-1972
- 007-008 Library Annual Reports, 1971-1972
- 009 Library-Departmental Annual Reports, 1971-1972
- 010 Library Statistics, 1971-1972
- 011 Miscellaneous, 1971-1972
- 012 LLA, 1972
- 013 Purposes of Prescott Library, n.d.
- 014 Institutional Self-Study, 1972
- 015 SACS Standard VI, 1972
- 016 Correspondence, Jan. 1972-Dec. 1972
- 017 Wyly Tower Specs for furniture & equipment, 1972
- 018 Trail Blazer, 1972
- 019 Subjects classification outline, 1972
- 020 Guide to the Indexes, 1972

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 013 Correspondence, Jan.-Dec. 1974  
 014 Library Budgets, Fiscal year, 1974-1975  
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 003 Catalog Department Routine Manual, 1977  
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 016 Holdings-La. parishes, 1977-1978  
 017 Tech code of Student's rights, 1977-1978  
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 046 Purchasing, 1978-1979.  
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- 025 001 Correspondence, 1970-1975  
 002 Annual Reports, Readers' Services, 1970-1975  
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 016 Task force-President Taylor, 1973-1977  
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 027 Comptroller, 1974-1984  
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 029 Circulation Annual Report, 1975-1979  
 030 Annual Reports- Readers' Services, 1975-1979  
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 033 Archives Correspondence, 1976-1978  
 034 Serials department, DOBBS Bindings, 1976-1978  
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 057 Faculty Senate, 1979-1982  
 058-059 Task Force on Academic Libraries  
 060 AEI Center for Public Policy Research, 1979  
  
 027 001-002 General Correspondence, 1979-1980

003 Government Documents, n.d.  
 004 Furniture and equipment- second floor  
 005 Bucks for Books, n.d.  
 006 Centralized Reference Committee, n.d.  
 007 Director of Libraries, Annual Budgets, July, 1980  
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 012 Master Plan, 1980  
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052 PML Information Packet, 1980-1981  
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 056 Director of Libraries, Annual Budget, April, 1981  
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 008 BIFAD Briefs, 1981  
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 025 Faculty Meetings, Agenda Items, 1981-1982  
  
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- 010 Photographs and memorabilia.

**The following plans, blueprints, and architectural drawings are contained in folders:**

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- 002 Library classroom building (Wyly Tower), Well and  
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